OFFICIAL TRADE SHOW CONTRACTOR

DARWIN EVENT GROUP
Complete Trade Show and Convention Services

Truro HOME SHOW
April 16 – 18, 2027
Rath Eastlink Community Centre

DARWIN EVENT GROUP – EXHIBITOR ORDER FORMS

OFFICIAL TRADE SHOW CONTRACTOR

Head Office
PO Box 667
100 South Street, Unit 16
Berwick, NS B0P 1E0
Tel 877.679.7177
Fax 902.678.4436
e-mail info@darwineventgroup.com

Warehouse
60 Morse Lane, Unit 7
Berwick, NS B0P 1E0

We offer all relative show contractor services such as:

- Material handling/drayage and storage of freight
- Labour
- Display systems and Turn Key booths
- Furnishings, carpet, lighting, etc.

EXHIBIT MOVE-IN/MOVE-OUT

EXHIBITOR MOVE-IN	**Thursday April 15, 2027**	**12:00 PM – 7:00 PM**
	Friday April 16, 2027	**8:00 AM – 11:00 AM**
EXHIBITOR MOVE-OUT	**Sunday April 18, 2026**	**4:00 PM – 9:00 PM**

BOOTH EQUIPMENT

Each booth includes:

- Booth Dimensions: 10' x 10'
- 8' high **backwall drape** and 3' high **sidewall drape (**color = black or blue)
- 1 6ft Table - Provided
- 2 chairs
- 1 - 15 amp. electrical plug provided per booth

DISCOUNT PRICE DEADLINE

To receive the advance discount rates, we must receive your order and payment in full by **March 25, 2027.**

ADVANCE SHIPPING TO THE DARWIN EVENT GROUP WAREHOUSE

- If you wish to ship your display materials in advance of the move-in date, you may ship to the Darwin Event Group warehouse at:
- **60 Morse Lane, Unit 7. Berwick, NS B0P 1E0**
  Material Handling charges apply. See page 4 for rates.
- **Exhibitors are responsible to make all shipping arrangements for their freight with their own transport company**.

SERVICE CENTER HOURS

We will have staff available on-site at the Exhibitor Services Centre during exhibitor move-in and move-out.

DARWIN EVENT GROUP
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PO Box 667
Berwick, NS B0P 1E0
T: 902.679.7177
F: 902.678.4436

DISCOUNT PRICE DEADLINE
March 25, 2027

Truro Home Show 2027

BOOTH # _____

COMPANY NAME _____

ADDRESS _____

CITY _____ PROV _____ PC _____

PHONE _____ FAX _____

E-MAIL _____

NAME (please print) _____

METHOD OF PAYMENT

☐ **CREDIT CARD PAYMENT**

This authorization to charge your credit card account will apply for all advance orders and show-site orders placed by you or your representative. Your signature below denotes acceptance of all terms and conditions included in the Exhibitor Manual. Charges may also include any charges which Darwin Event Group may be obliged to pay on your behalf, including without limitation, any shipping charges. For security reasons, please call the office with your credit card number. 902-679-7177 ext. 106

☐ **ELECTRONIC FUNDS TRANSFER** (EFT) can be sent to: info@darwineventgroup.com
Please indicate your business name or invoice number in the message of the transfer.

☐ **COMPANY CHEQUE**

- Please make cheque payable to Darwin Event Group
- Cheques must be in CDN Funds drawn on a Canadian bank.
- Cheques must be received prior to move-in to confirm your order.
- Authorized signature _____

ORDER SUMMARY

NOTES or ADDITIONAL ITEMS:

☐ **IMPORTANT**

- Place your order before the Discount Price Deadline (noted above) to save money.
- Fax your order to us @ 902.678.4436 OR e-mail to info@darwineventgroup.com

☐ **QUESTIONS?**

- Please contact us at 902.679.7177 or by e-mail at info@darwineventgroup.com

TABLES	$
CHAIRS	$
CARPET & UNDERPAD	$
ADVANCE MATERIAL HANDLING	$
LABOUR - INSTALLATION	$
LABOUR - DISMANTLE	$
SUBTOTAL	$
HST 14% (#873491807)	$
YOUR ORDER TOTAL	$
2% credit card processing (Fee if applicable)	$
GRAND TOTAL	$

DARWIN EVENT GROUP
Complete Trade Show and Convention Services

Truro Home Show 2027

COMPANY NAME _____ BOOTH # _____

FURNISHINGS - CARPET

DISCOUNT PRICE DEADLINE
March 25, 2027

TABLES - DRAPED

Please circle **table Skirt colour** required.
BLUE BLACK BURGUNDY GREEN RED WHITE

		DISCOUNT	STANDARD
	4' draped table 30"H	62.42	78.03
	6' draped table 30"H	67.36	84.21
	8' draped table 30"H	72.31	90.39
	4' draped table 42"H	77.72	97.15
	6' draped table 42"H	82.66	103.33
	8' draped table 42"H	87.16	109.51
	4th side draping	30.03	37.54
	SUB-TOTAL		

TABLES - UNDRAPED

QTY		DISCOUNT	STANDARD
	4' undraped table 30"H	24.86	31.08
	6' undraped table 30"H	29.81	37.26
	8' undraped table 30"H	34.76	43.44
	4' undraped table 42"H	40.16	50.20
	6' undraped table 42"H	45.10	56.39
	8' undraped table 42"H	50.04	62.55
	Table riser	35.80	44.76
	SUB-TOTAL		

CHAIRS/STOOLS

QTY		DISCOUNT	STANDARD
	Plastic Folding Chair	4.62	5.78
	Padded Chair	24.86	31.08
	Padded Stool	24.86	31.08
	SUB-TOTAL		

TABLE SKIRTS for Provided Table

Please circle **table Skirt colour** required.
BLUE BLACK BURGUNDY GREEN RED WHITE

QTY		DISCOUNT	STANDARD
	30" high skirt	37.55	46.93
	42" high skirt	37.55	46.93
	SUB-TOTAL		

DRAPE – CIRCLE FOR SPECIAL DRAPE COLOR

BLUE, BLACK, BURGUNDY, GREEN, GOLD, RED, WHITE

	Special Drape 3' high	5.78/lin.ft.	7.22/lin.ft.
	Special Drape 8' high	6.47/lin.ft.	8.09/lin.ft.
	SUB-TOTAL		

CARPET– PLEASE CIRCLE COLOR CHOICE

GREY, BLUE, BLACK, RED

QTY		DISCOUNT	STANDARD
	10'x10'	126.50	158.13
	10'x20'	253.00	316.25
	10'x30'	361.21	451.51
	10'x40'	481.62	602.03
	Custom cut (per sq. ft with 100 sq. ft. min)	2.61	3.27
	Carpet padding	2.10/sq. ft.	3.68/sq. ft.
	Visqueen	1.05/sq. ft.	1.31/sq. ft.
	Vacuuming per day	0.40/sq. ft.	0.50/sq. ft.
	SUB-TOTAL		

TABLES – OTHER

QTY		DISCOUNT	STANDARD
	Cruiser/Cocktail table 42"H	52.24	65.30
	Pedestal table 30" H	47.99	59.99
	White or black spandex	36.96	46.20
	SUB-TOTAL		

- Please record your **SUB-TOTALS** on the Method of Payment page.
- If you require something that is not listed in this Exhibitor Manual, please call our office at 902.679.7177 or e-mail info@darwineventgroup.com
- Our inventory is extensive, we can design and build special systems and displays…and if we don't have what you need in stock, we'll do our best to source it!

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Truro Home Show 2027

COMPANY NAME _____ **BOOTH #** _____

DISCOUNT PRICE DEADLINE
March 25. 2027

SIGNS - PLANTS - MATERIAL HANDLING

SIGNS

QTY		DISCOUNT	STANDARD
	SIGN HANGING		$66 / LINE
	7" X 44"	80.30	123.20
	14" X 22"	96.80	138.60
	22" X 28"	119.90	183.70
	SUB-TOTAL		

- Signs are based on 1 colour copy on white coroplast.
- 10 word maximum. Logos are not included in above prices.
- Other sizes available, please contact us for a quote.
- **Letter colour** _____ **Landscape** or **Portrait**
- Please indicate your sign "copy" here ↓

PLANTS

QTY		DISCOUNT	STANDARD
	Table size plant	N/A	Contact us
	3'-4' tropical plant	N/A	Contact us
	5'-6' tropical plant	N/A	Contact us
	Fresh cut flowers	N/A	Contact us
	SUB-TOTAL		

MATERIAL HANDLING

● **Advance Material handling costs** are incurred when we receive your freight in our warehouse and deliver your freight to show-site. Minimum rates apply for shipment up to 199 lbs. Above 199 lbs, the fee is based on every 100 lbs (CWT). **NO COD SHIPMENTS WILL BE ACCEPTED**.

● **Return to warehouse charges** apply if we are required to bring your freight back to our warehouse at the close of the show.

● **Please note:** Exhibitors are responsible for arranging pick-up of their freight at the close of the show either from the show floor or from our warehouse. Darwin Event Group **is not responsible** to arrange for courier or transport pick-up of exhibitor freight from either show-site or our warehouse. Freight must be removed from our warehouse within five (5) business days after the close of the show. A $100.00 (+HST) daily storage fee will be charged beginning on day six (6).

WAREHOUSE - RATES

QTY		PRICE PER CWT (100 LBS.)	MINIMUM CHARGE
	Crated or skidded	54.00	108.00
	Special handling	60.00	120.00
	Uncrated	62.00	124.00

SUB-TOTAL $

Special Handling – loose freight/multiple pieces such as boxes, pop-ups, tubes, etc.,
Uncrated – equipment and loose machinery not in road cases**.**

WAREHOUSE ADDRESS
DARWIN EVENT GROUP
60 MORSE LANE, UNIT 7
BERWICK, NS
B0P 1E0

SHOW-SITE - RATES

QTY		PRICE PER CWT (100 LBS.)	MINIMUM CHARGE
	Crated or skidded	N/A	N/A
	Special Handling	N/A	N/A
	Uncrated	N/A	N/A

SUB-TOTAL $

RETURN TO WAREHOUSE

QTY		PRICE PER CWT (100 LBS)	MINIMUM CHARGE
	Crated or skidded	54.00	108.00
	Special handling	60.00	120.00
	Uncrated	62.00	124.00

SUB-TOTAL $

Please provide a return Waybill with your account # for outbound shipping.

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Truro Home Show 2027

COMPANY NAME _____ BOOTH # _____

DISCOUNT PRICE DEADLINE
March 25, 2027

INSTALLATION and DISMANTLE LABOUR

LABOUR - RATES AND TERMS

MINIMUM 4 HOUR LABOUR CALL FOR INSTALLATION AND DISMANTLE LABOUR

- **STRAIGHT-TIME RATE:** $62.00 per person per hour — 8:30 am – 4:30 pm Monday through Friday
- **OVER-TIME RATE:** $99.00 per person per hour — All other hours
- **DARWIN SUPERVISION RATE:** 30% of the total labour bill — With a minimum charge of $62.00

- **Start time** is guaranteed only at the start of the working day.
- **If Darwin supervised**, installation will be completed at our discretion prior to move-in.
- **If Exhibitor supervised**, supervisor must check in at the Darwin Service Desk to sign-in and sign-out our labour.
- Exhibitor Supervisor contact name: _____ Phone: _____

DARWIN EVENT GROUP SUPERVISED LABOUR REQUIREMENTS			
Freight will be shipped to →	Our warehouse OR	Show-site	Date being shipped:
Instructions and photo →	Attached to this order OR	Included with exhibit	In crate #:
Carpet →	Rented from Darwin OR	Included with exhibit	Colour: Size:
Electrical placement →	Drawing attached OR	Drawing included with exhibit	Electrical to run under carpet: Yes No
Graphics →	Shipped separately OR	Included with exhibit	Date being shipped:
Tools/hardware required →			
Comments:			

OUTBOUND EXHIBIT SHIPPING REQUIREMENTS			
Ship to →			
Carrier →		Ground: Next day / 2nd Day / Deferred	Carrier booked: Yes No
Freight charges: Must be either pre-paid or collect. Darwin Event Group will not pay shipping charges.			

MINIMUM 4 HOUR LABOUR CALL FOR INSTALLATION AND DISMANTLE LABOUR

INSTALLATION LABOUR

DATE	# OF PEOPLE	START TIME		APPROXIMATE HOURS PER PERSON		TOTAL HOURS		HOURLY RATE	ESTIMATED TOTAL
			X		=		@		$
			X		=		@		$
								AMOUNT	$
								If Darwin supervision required – please add 30% of the amount or a minimum charge of $62.00	$
								SUB-TOTAL INSTALLATION	$

DISMANTLE LABOUR

DATE	# OF PEOPLE	START TIME		APPROXIMATE HOURS PER PERSON		TOTAL HOURS		HOURLY RATE	ESTIMATED TOTAL
			X		=		@		$
			X		=		@		$
								AMOUNT	$
								If Darwin supervision required – please add 30% of the amount or a minimum charge of $62.00	$
								SUB-TOTAL DISMANTLE	$

- Please record your **SUB-TOTALS** on the Method of Payment page.

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HARDWALL SYSTEM

TURNKEY BOOTH PACKAGES

TURNKEY BOOTH PACKAGES INCLUDE

- Aluminum finished structure
- Hard wall panels (white) or Velcro fabric compatible panels (colour choice: blue, grey, black)
- 1 pedestal table with 2 chairs
- Carpet – blue, grey, red or black.
  Note: if venue is carpeted, carpet will be installed on top. No change in the package price if carpet is not used.
- 2 lights
- Installation and dismantle

Price does not include Company name or logo on the header – please contact us for a quote.

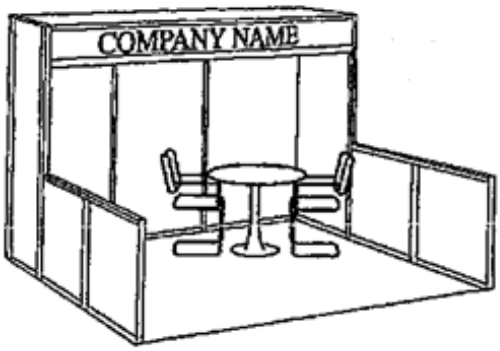
PRICES (Please check the Turnkey Booth package of your choice)

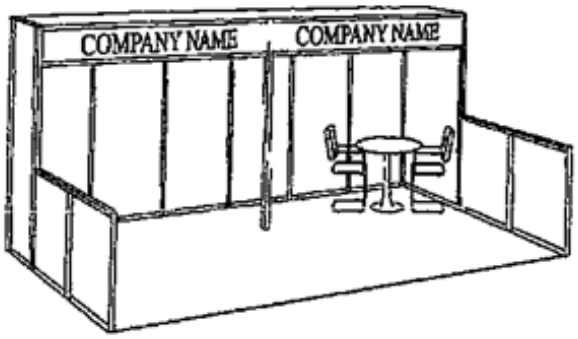
_____ 10' wide booth … Discount Price = $1,13.20 || Standard Price = $1,201.20

_____ 20' wide booth … Discount Price = $1,740.20 || Standard Price = $1,829.30

SUB-TOTAL _____
10' wide TURNKEY BOOTH

SUB-TOTAL _____
20' wide TURNKEY BOOTH





SLATWALL OR PEGBOARD BOOTH PACKAGES

SLATWALL OR PEGBOARD may be substituted for the hardwall or Velco panels in the above Turnkey Booth Packages at an extra cost. Please indicate your preference on the Method of Payment page.

PRICES (Please indicate your choice)

_____ 10' Slatwall or Pegboard … Discount Price = $1,215.50 || Standard Price = $1,580.70

_____ 20' Slatwall or Pegboard … Discount Price = $1,988.80 || Standard Price = $2,575.10

_____ Shelves … Discount Price = $31.90 || Standard Price = $40.70

SUB-TOTAL _____ Note: subject to availability

TERMS AND CONDITIONS

The terms and conditions set forth below become part of the contractual agreement between Darwin Event Group and you, the EXHIBITOR. Acceptance of the said terms and conditions will be construed when any of the following are met:

- **WHEN THE METHOD PF PAYMENT FORM IS SIGNED; OR**
- **WHEN AN ORDER FOR LABOUR, SERVICES, AND/OR RENTAL EQUIPMENT IS PLACED BY AN EXHIBITOR WITH DARWIN EVENT GROUP; OR**
- **WHEN WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOUR SECURED THROUGH DARWIN EVENT GROUP.**

DEFINITIONS
The name “Darwin Event Group” shall be construed within the meaning of this contract as Darwin Event Group Inc (DEG) and its employees, officers, directors, agents and assigns, affiliated companies and related entities including by not limited to any subcontractors DEG may appoint.

The term “Exhibitor” shall be construed within the meaning of this contract as the Exhibitor and/or its employees, agents, representatives, and/or any Exhibitor Appointed Contractor (EAC).

PAYMENT TERMS
Full payment, including any applicable tax is due in advance or at the show site. All payments must be in Canadian funds and all cheques must be drawn on a Canadian Bank. Orders received without advance payment or after the deadline date will incur additional (After Deadline) charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of DEG except where specifically identified as a sale. All DEG rentals include delivery, installation and removal from EXHIBITOR’S Booth. In case of cancellation, a one-hour, per-person, per-hour charge will be applied to all labour orders that are not cancelled in writing at lease 24 hours prior to the scheduled start time. If services have already been provided at the time of cancellation, a 30% restocking fee will be applied to all DEG rental items with the exception of Prestige Carpet, Custom-cut carpet, MIS Rental Exhibits and any other custom-order items, which will remain at 100% of the original charge. It is EXHIBITOR’S responsibility to advise DEG Exhibitor Services personnel of ay problem with the order, and to check invoices for accuracy prior to the close of the exhibit. If EXHIBITOR is exempt from payment of sales tax, DEG requires an exemption certificate for the Province in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, DEG requires 100% prepayment of advance orders and any orders or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in Berwick, NS, upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18% and future orders will be on a pre-paid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by DEG shall either be applied to reduce the principal unpaid balance ore refunded to the payer. These payment terms and conditions shall be governed-by and construed in accordance with the laws of Nova Scotia in the event of any dispute between EXHIBITOR and DEG relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment or any partial payment due to DEG for its services as an off-set against the amount of any alleged loss or damage. Any claim against DEG shall be considered a separate transaction and shall be resolved on its own merits. DEG reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR’S estimate of charges and the actual incurred by EXHIBITOR, or for any charges that DEG may be obligated to pay on behalf of EXHIBITOR including without limitation any shipping charges.

OPTION A: LABOUR PROVIED UNDER THE SUPERVISION OF DEG

RESPONSIBILITIES: DEG shall be responsible for the performance of labour provided under this option. DEG cannot assume responsibility for any acts, or loss to persons, parties and/or other contracting firms not under DEG direct supervision and control. In no event shall DEG be liable for loss or damage caused by delay in labour beginning work when EXHIBITOR requests labour to begin later than the start of the working day. DEG shall not be responsible for loss, delay or damage due to strike, lockouts, and/or work stoppages, or other causes beyond DEG reasonable control.

IMDEMNIFICATION: DEG agrees to indemnify, hold harmless, and defend EXHIBITOR from and against all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorney’s fees and investigation costs) for bodily injury, including any injury to DEG employees, or property damage arising out of work performed by labour provided by and supervised by DEG, except when EXHIBITOR exercises direction and/or control over the work being performed.

OPTION B: LABOUR PROVIDED UNDER THE SUPERVISION OF EXHIBITOR

RESPOINSBILITIES: EXHIBITOR shall be responsible for the performance of labour under this section. It is the responsibility of EXHIBITOR to supervise labour secured through DEG in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with DEG Safe Work Rules and or Province, Country and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management Rules and/or Regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick-up labour and to return to the Service Desk to release labour when the work is completed.

IMDEMNIFICATION: EXHIBITOR agrees to indemnify, hold harmless, and defend DEG from and against all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorney’s fees and investigation costs) for bodily injury, including any injury to DEG employees, and/or property damage arising out of work performed by labour provided by DEG but supervised by EXHIBITOR. Further, EXHBITOR, indemnification of DEG includes any and all violations of Province, County or Local ordinance. “Show Regulations and/or Rules” as published and/or set forth by facility or show management and/or directing labour provided by DEG to work in a manner that violates any of the above rules, regulations, and/or ordinances.